

GOVERNMENT OF THE DISTRICT OF COLUMBIA



MEMORANDUM

TO: Adrian M. Fenty, Mayor
Dan Tangherlini, City Administrator

FROM: Kevin Donahue, CapStat Director

DATE: April 2, 2009

SUBJECT: Action Items from CapStat Session 04.01.09

On April 1, 2009, Mayor Adrian M. Fenty conducted a CapStat on the DC Green Agenda. This memo identifies actions committed to during the session.

District Department of the Environment

1. For the printed agenda: List more accomplishments with fewer descriptions. (Deadline: **April 8, 2009** for draft to the OCA)
2. For press event:
 - a. Hold at River Terrace Elementary
 - b. Have printed document
 - c. List the “firsts” in press talking points
 - d. Send announcement to listservs in advance
(Deadline: **April 21, 2009**)

Office of the General Counsel

3. Explore options regarding the Envion proposal
(Deadline: **April 9, 2009**)